

HOW TO ENROL @ NORTHSIDE SCHOOL OF DANCE

Follow the link below to the enrolment page on our website:

<http://www.northsidedance.com.au/Enrol%20Now/>

STEP 1: CHOOSE YOUR FIRST CLASS

You will see our timetable like this:

⊙	Mon	Tue	Wed	Thu	Fri	Sat
03:30 PM	Primary Ballet Day: Monday Time: 3:30PM Prep Ballet/Jazz Day: Monday Time: 3:30PM	Junior Tap (Grades 1, 2, 3, 4) Day: Tuesday Time: 3:30PM Grade 2 Ballet Day: Tuesday Time: 3:30PM		Tiny Ballet/Jazz Day: Thursday Time: 3:30PM Prep Ballet/Jazz Day: Thursday Time: 3:30PM	Grade 2 Jazz Day: Friday Time: 3:30PM Grade 1 Ballet Day: Friday Time: 3:30PM	
04:15 PM	Tiny Tap Day: Monday Time: 4:15PM Pre Modern Jazz Day: Monday Time: 4:15PM	Intermediate Tap (Levels 5,6,7,8) Day: Tuesday Time: 4:15PM Grade 5 Ballet Day: Tuesday Time: 4:15PM		Senior Jazz Day: Thursday Time: 4:15PM	Junior Modern Jazz Day: Friday Time: 4:15PM Grade 2 Ballet Day: Friday Time: 4:15PM	
05:00 PM	Hip Hop Junior Day: Monday Time: 5:00PM 15 & Under Performance Group Day: Monday Time: 5:00PM	Sub Elementary Ballet Day: Tuesday Time: 5:00PM Junior Contemporary Day: Tuesday Time: 5:00PM		Grade 9 Jazz Day: Thursday Time: 5:00PM Grade 6 Jazz Day: Thursday Time: 5:00PM	Grade 3 Jazz Day: Friday Time: 5:00PM 8 & Under Performance Group Day: Friday Time: 5:00PM	
05:45 PM		Open Contemporary Day: Tuesday Time: 5:45PM			Grade 4 Ballet Day: Friday Time: 5:45PM	
06:00 PM	Open Acrobatics Day: Monday Time: 6:00PM	Pointe Class Day: Tuesday Time: 6:00PM				
06:45 PM		Intermediate Contemporary Day: Tuesday Time: 6:45PM				

Select your first class by choosing it from the timetable and selecting <ADD CLASS>.

⊙	Mon	Tue	Wed	Thu	Fri	Sat
						15 & Under Performance Group Day: Saturday Time: 1:30PM
03:30 PM	Primary Ballet Day: Monday Time: 3:30PM Prep Ballet/Jazz Day: Monday Time: 3:30PM	Junior Tap (Grades 1, 2, 3, 4) Day: Tuesday Time: 3:30PM Grade 2 Ballet Day: Tuesday Time: 3:30PM				
04:15 PM	Tiny Tap Day: Monday Time: 4:15PM Pre Modern Jazz Day: Monday Time: 4:15PM	Intermediate Tap (Levels 5,6,7,8) Day: Tuesday Time: 4:15PM Grade 5 Ballet Day: Tuesday Time: 4:15PM			Grade 2 Ballet Day: Friday Time: 4:15PM	
05:00 PM	Hip Hop Junior Day: Monday Time: 5:00PM 15 & Under Performance Group Day: Monday Time: 5:00PM	Sub Elementary Ballet Day: Tuesday Time: 5:00PM Junior Contemporary Day: Tuesday Time: 5:00PM		Grade 9 Jazz Day: Thursday Time: 5:00PM Grade 6 Jazz Day: Thursday Time: 5:00PM	Grade 3 Jazz Day: Friday Time: 5:00PM 8 & Under Performance Group Day: Friday Time: 5:00PM	
05:45 PM		Open Contemporary Day: Tuesday Time: 5:45PM			Grade 4 Ballet Day: Friday Time: 5:45PM	
06:00 PM	Open Acrobatics Day: Monday Time: 6:00PM	Pointe Class Day: Tuesday Time: 6:00PM				

Class Details ✕

Lesson format	Tiny Ballet/Jazz	Standard	Junior Dancer
Day	Thursday	Time	3:30PM
Price	\$160.00	Duration	45 minutes
Vacancy	20	First session	1/02/2018
Last session	29/03/2018		

CANCEL
ADD CLASS

Then choose to either <ADD MORE CLASSES> or <CONTINUE TO ENROLMENT>

Repeat step 1 until all classes are added.

The screenshot shows a class registration interface. On the right, there is a calendar grid with columns for Monday, Tuesday, Saturday, and Sunday. The time slots range from 08:45 AM to 11:15 AM. A green 'ENROL' button is located in the top right corner. A modal window titled 'Selected Classes' is open in the center, displaying details for a selected class: 'Grade 1 Ballet' on Saturday at 8:45 AM. The modal includes fields for 'Lesson format', 'Day', and 'Time'. At the bottom of the modal are two buttons: 'ADD MORE CLASSES' (cyan) and 'CONTINUE TO ENROLLMENT' (magenta).

STEP 2: CONTINUE TO ENROLMENT INFORMATION

The screenshot shows the 'Class Registration' page for Northside School of Dance. The page has a dark header with navigation links: 'Class Registration', 'Parent Details', 'Student Details', and 'Submit Details'. The main content area is a white box with the school's logo, the name 'Northside School of Dance', and the text 'Class Registration'. A cyan 'CONTINUE' button is centered at the bottom of the white box.

Click <CONTINUE>

STEP 3: FILL IN PARENT INFORMATION

Take note of the fields marked as mandatory but please give as much contact information as possible. You can put both parents names in the first name field.

The screenshot shows a web application interface with a dark header containing 'Class Registration', 'Parent Details', 'Student Details', and 'Submit Details'. The main content area has a light blue background. A white box titled 'PARENT DETAILS (ACCOUNT HOLDER)' contains the following form fields:

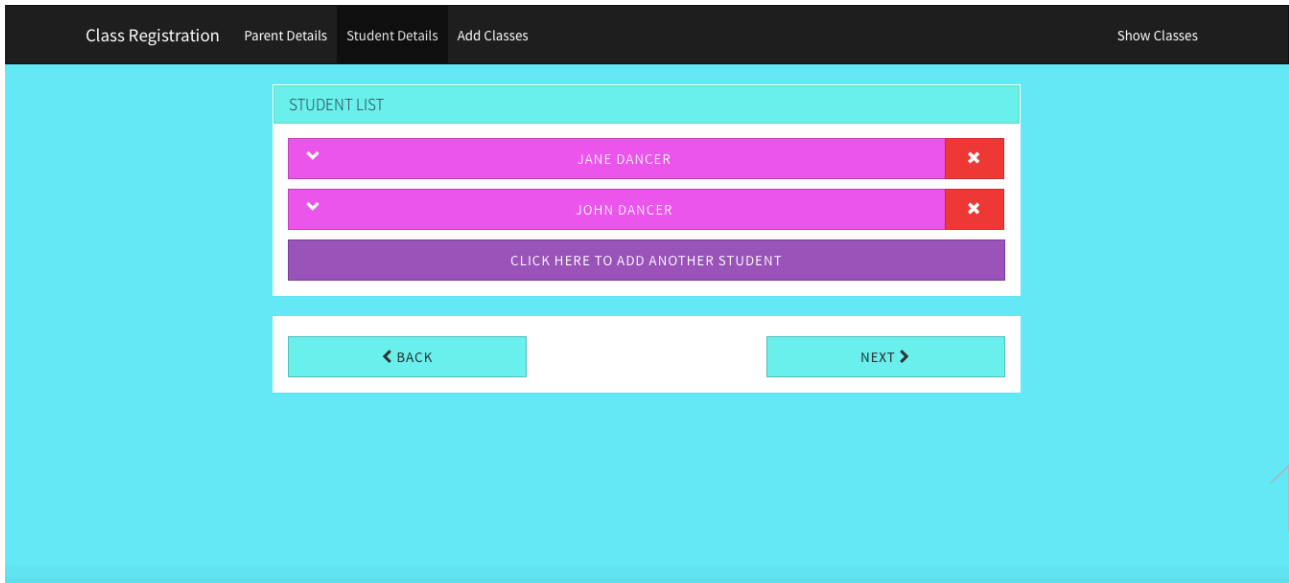
- FIRST NAME* (text input)
- LAST NAME* (text input)
- GENDER (radio buttons for Male and Female, with Male selected)
- ADDRESS 1* (text input)
- ADDRESS 2 (text input)
- SUBURB* (text input)
- STATE* (dropdown menu showing 'Queensland')
- POSTCODE* (text input)
- HOME PHONE (text input)
- WORK PHONE (text input)

STEP 4: FILL IN STUDENT INFORMATION

Fill in information for first child.

The screenshot shows the same web application interface. The 'Student Details' tab is active. The 'STUDENT LIST' section shows a list with one entry: '4 T'. Below the list is a purple button that says 'CLICK HERE TO ADD ANOTHER STUDENT'. The 'STUDENT DETAILS' section contains the following form fields:

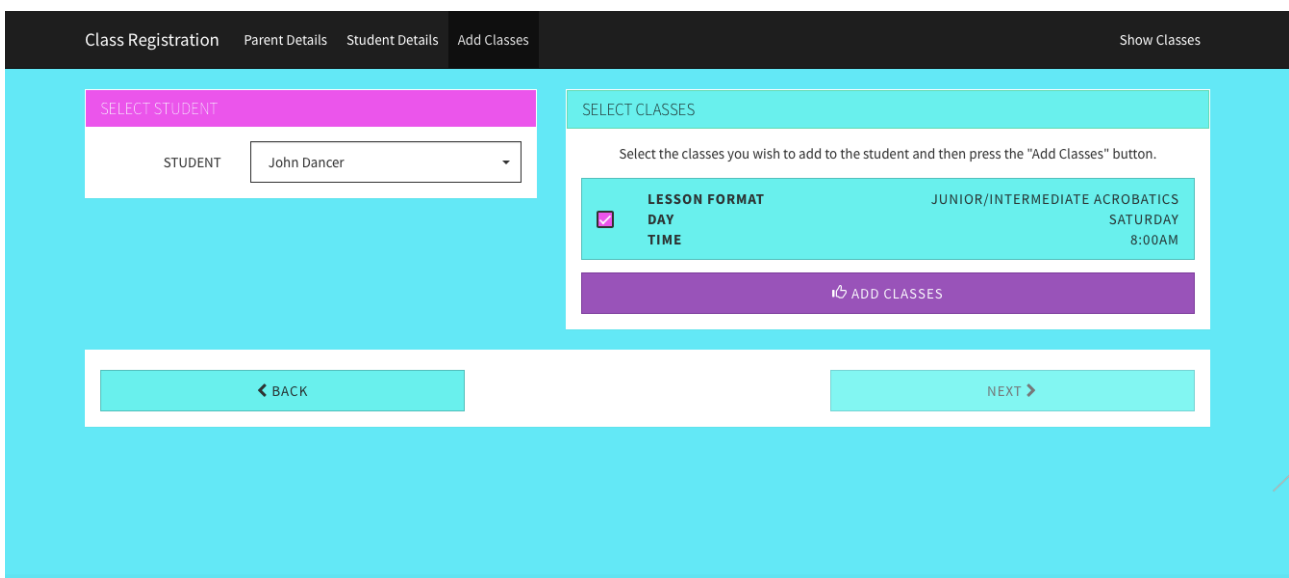
- FIRST NAME* (text input with 'Jane' entered)
- LAST NAME* (text input with 'Daner' entered)
- DATE OF BIRTH* (text input with '10/06/2014' entered)
- GENDER* (radio buttons for Male and Female, with Female selected)
- MOBILE (text input)



You can then choose to add more students

STEP 5: CHOOSE STUDENT AND THEN CHOOSE CLASSES

Select child from dropdown list and then tick all classes that apply. Once all classes are selected then click <ADD CLASSES> and then <NEXT>



STEP 6: CHECK ALL CLASSES ARE SELECTED & ACCEPT T&C

Double check that all classes are enrolled currently and that student details are correct. Then accept the Terms & Conditions and click <SUBMIT ALL DETAILS>.

STEP 7: ENROLMENT FEE AND PAYMENT

Click <PAY> to proceed to enrolment fee payment

Description	Price	GST	Total
Enrolment Fee	\$60.00	\$5.45	\$60.00
Totals:	\$60.00	\$0.00	\$60.00

Fill in credit card details and click <PAY>

CHARGE

\$ 60.00

NAME ON CARD

CARD NUMBER

EXPIRY DATE (M/Y) CVV

01 2017

PAY

STEP 7: ENROLMENT IS COMPLETE

You will be forwarded email confirmation of class enrolments and payments. An email containing portal login will also be forwarded along with a copy of the NSD Guide 2018.